

2nd June 2020

Dear Parent/Carer,

Thank you for your patience and allowing my team and I to make all of the necessary arrangements needed to welcome your child back to school on Monday 8th June 2020.

During the last three weeks, in line with government guidance, we have been undertaking a rigorous risk assessment process in order to ensure that our school is as safe as possible in the current circumstances. The risk assessments will be made available to parents on our website, these will be under constant review and amendments will be shared with parents.

The health and safety of pupils, staff and the community are at the forefront of all our planning so it is vital that behaviour and hygiene rules are followed at all times. We would also like to stress that it will be vital for all children to follow rules and guidelines for social distancing from both staff and other children. Where your child is struggling to do this we will of course support them and ask that you help us to do this with reminders at home.

When your child returns to school please ensure that we have up to date contact details, (if you have changed your telephone number or have changes to make regarding who we contact), please let the office know. These details will be vital as government guidance states that if a child develops symptoms compatible with coronavirus, we will immediately isolate your child and call you to collect them and to self-isolate for 7 days. Your fellow household members should self-isolate for 14 days. We will ask you to get your child tested for COVID 19. Where the child tests negative, they can return to their setting and the fellow household members can end their self-isolation. Where the child tests positive, the rest of their class or group within their childcare or education setting will be sent home and advised to self-isolate for 14 days. If other cases are detected within the cohort or in the wider setting, Public Health England's local health protection may recommend that more people self-isolate, perhaps the whole class, site or year group. It is vital that everybody is completely honest about their state of health and if your child is unwell we ask that you keep them at home until they are fully recovered and until any isolation periods have been correctly observed. We also kindly ask that in order to protect your child, your household and the staff working with your child you do follow the current Government guidelines. By doing this you will be lowering the risk for the whole school community.

If your child will not be attending school, for any reason, please telephone or email the office to inform us.

Children and young people who are considered [extremely clinically vulnerable and shielding](#) should continue to shield and are not expected to attend school.

Clinically vulnerable (but not clinically extremely vulnerable) people are those considered to be at a higher risk of severe illness from coronavirus (COVID-19). A minority of children will fall into this category, and parents should follow medical advice if their child is in this category.

What will School look like?

On 8th June we will accommodate key worker children from Nursery to Year 6 in classes of no more than 10 children (8 if they are Nursery or Reception age). We will also be welcoming back our pupils in Year 6 on 9th June. Due to limits on sizes of groups and some staff not being available for work your child may not be with their usual class teacher or in their usual classroom.

Our fantastic catering team will continue to provide lunch options to Early Years, Key Stage One and pupils in Year 3-6 who are eligible for free school meals. If your child is in Years 3-6 and you would like to order a school lunch please contact Gail directly jeanettegaut@outlook.com all other children should bring a packed lunch with them.

The school will look very different when your child returns. All classrooms have been set up with minimal furniture and soft furnishing removed as per government guidance. Children are spread out around the room to allow for distancing between them. Each child has an individual pack of resources to use during the day and access to class resources that are just for their group. Please limit belongings to the bare minimum which are stored in the classrooms. Each child is only required to bring: A coat (weather dependent), hat, sun cream, hand cream (if required), a water bottle, a piece of fruit (not in a packet) and a packed lunch (if they are not having lunch provided by the kitchen). Please do not send in any other personal belongings or book bags.

We have a one way system in place on the school site and around the school site and in each building. We have social distancing markers and posters displayed. We ask that parents and children observe these when they are coming on to the school site.

Pick up and drop off timings and locations will be in place for each new group, this information is included in this email.

Members of the staff team will be on hand in the mornings and at the end of the day to support parents to go to the allocated area to drop off and pick up their child. Unfortunately we are not able to change your pick up or drop off point once they have been allocated. We ask that parents adhere to the timings of the new school day to ensure we reduce the number of people on site at any one time.

Please do not send in medicines unless they are essential. Any medicines need to be handed to class teachers upon arrival and will be kept safely in the classroom. Older children, with asthma, will be encouraged to keep their inhalers with them. Classroom staff will support with any medication needed. Staff may need to wear PPE (gloves, apron, mask and visor) to administer the medication if they need to get close to the child so please make sure your child is aware of this.

Please be advised that there will be no enable us to ensure social distancing the school office will not be open to parents, all communication should be done via email or telephone.

Handwashing is crucial and will be a scheduled activity throughout the day. All children will wash their hands as they arrive at school, after outdoor time, before and after lunch and before coming home.

We are asking children to wear their own clothes to school. We encourage you to send the children in each day wearing clean clothes.

The groups will be following a similar curriculum to the home learning activities we have been sharing and following the suggested activities. They will have a clear structure to the day with daily sessions on English, Maths, Topic, Phonics in EYFS/KS1 and PSHE. There are certain subjects that we will not be able to deliver due to the sharing of resources needed to deliver these. Outdoor time is clearly scheduled to include daily exercise.

The children will remain in their class groups for the entire day and have all their outdoor times and lunch with the same group as they cannot mix with other groups. The new classes have been numbered. These groups have been assigned with the number of children in mind according to the number of staff available so they may not be with a member of staff they know well. All staff will work to welcome their new group to work as a team and spend a lot of time talking and supporting the mental health and well-being of our children.

In order to protect our staff and children there will be minimal contact between staff and children and children and children. For our youngest children, they will need careful explanations of school and how it will be very different to how they are used to school being. Staff will do their best to encourage and support them but if a child is unable to leave their parent in the morning to come into school independently staff will not be able to physically support them to enter the building. We care about the emotional health of our children and will work together to support children adapt to these changes as best we can with the current restrictions placed upon our setting at present.

Personal Protective Equipment (PPE) DfE guidance on PPE is as follows and therefore none of the children should be wearing PPE: 'Face coverings should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children) as it may inadvertently increase the risk of transmission'. School staff will be using appropriate PPE when attending to first aid, personal care and some aspects of cleaning. The wearing of face-coverings at other times is a matter for individual members of staff, please prepare your child should this worry them.

We know that this is a very unusual time for our whole community and we are committed to working together in the best interests of our children. Please get in touch if you have any questions or queries.