

Admissions Policy

Thrapston Primary School



Approved by:	Mrs Pauline Turner (Head teacher) Mr Adam Boon (Chair of Governors)	Date: 1 st April 2018
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Last reviewed:	TPS Board of Governors	17 th May 2018
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Next review due by:		30 th April 2020
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Introduction

The school's admissions policy covers the Main School and Nursery as detailed below.

Main School**Admission Age**

Pupils will be admitted in the September following their fourth birthday without reference to ability or aptitude. The Published Admission Number (PAN) is 90.

Selection Criteria

In the case of oversubscription, the following criteria will be used to allocate places:-

	Criteria
1	Children with special educational needs where professionals have clearly identified that the school will best meet the needs of the child
2	Looked after children or previously looked after children
3	Children living in Thrapston
4	Children who have an older sibling already attending the school
5	Other Children

Where there are more applicants than places in any category applications will be prioritised on the distance from the child's home to the main gate of the school. The distance will be measured in a straight line using a geographical information system.

The Local Authority requires all parents to submit requests for admission to school in the September after their child's 4th birthday. This process is undertaken during the Autumn Terms. The Local Authority then ranks the applications according to the criteria above and then notifies parents of their allocated school during April.

For children transferring into a year group during the course of the year, places will be allocated by the Head Teacher, in consultation with the Governors, using the above criteria.

Summer born children

The School Admissions Code allows parents/carers of summer-born children (born between 1st April and 31st August) to request that their child is admitted out of their normal age group (into Reception in the September following their 5th birthday). Information about how to make such a request and the process that will be followed can be obtained from the Local Authority.

Right of Appeal

The parents of a child refused a place at this school have the right of appeal against such a decision to an Independent Appeals Panel.

Nursery

Although every effort will be made to grant a place to children attending the nursery in the Primary School attendance at the nursery does not automatically guarantee a place and parents must apply using the normal procedure and places will be allocated as detailed above.

Admission Age

Children are admitted to the nursery following their 3rd birthday. Places are usually offered for the September after their third birthday, but if space becomes available during the year, these are offered to children according to their registration number.

Registering for a Nursery Place

Registrations for a nursery place are accepted from the September after a child's first birthday (so that this gives an equal opportunity regardless of birth date). As applications are received, they are given a registration number, and, when places are allocated, priority is given to those families requesting the maximum number of sessions, in registration order.

Admission Arrangements

Parents who have registered their child for a place in the Nursery are invited, at the beginning of the Summer Term, to indicate the sessions that they require for the following September. Since September 2010, children have been entitled to attend up to six 2½ hour funded sessions. Since September 2017 parents, who are eligible are entitled to 30 hours of funded sessions. These funded hours can be split between two providers if the parents choose to do this, and additional sessions may be purchased if available once all required sessions have been allocated. Parents are notified of the sessions allocated by the end of May.

Mid-year admissions are accepted if places are available, subject to position on the registration list, and provided that a child has passed their third birthday. Typically, offers are made during November (to fill space for January) to children at the top of the following year's registration list who will have attained the age of 3 by the end of December.

Review

This policy will be reviewed annually with the Admissions Authority in the light of any changed circumstances in our school or the local area. The Head Teacher and Governors will review this policy annually in conjunction with LA admissions policies with any necessary amendments or alterations approved by the whole Governing Body.

Policy Reviewed: April 2018

Chair of Governors: Adam Boon

Next Review Date: April 2019

Revision History

Issue	Issue Date	Revision Description
001	April 2018	General update, including inclusion of 30 hours funding in Nursery and re-issue