



Market Road  
Thrapston, Northants  
NN14 4JU

Telephone:  
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Headteacher  
Pauline Turner

# Thrapston Primary School

## A FOUNDATION SCHOOL

3<sup>rd</sup> September 2020

Dear Parent/Carer,

It was so wonderful to be able to welcome your children back to school today, we have missed them. Seeing all of their smiles and hearing all of their stories has made our day.

I would like to thank you all for your support during our first day back, as I am sure you will all agree the staff have done their very best to find our way to our 'new normal', while trying to keep everyone safe.

Reviewing the processes we have in place we would like to remind you of a few of the procedures and to inform you of a few changes that we have made.

### Drop off

As a reminder the start times and gate opening times are:

Year Group	Entrance to the school	Start time	Arrive at
Reception	Peace Park gate	9.00 am	8.55 am
Year 1	Peace Park gate	8.45 am	8.40 am
Year 2	Peace Park gate	8.50 am	8.45 am
Year 3	gate next to the Bowls club	8.45 am	8.40 am
Year 4	gate next to the Bowls club	8.50 am	8.45 am
Year 5	gate next to the Bowls club	8.55 am	8.50 am
Year 6	gate next to the Bowls club	8.55 am	8.50 am

- Please arrive at school **no more than five minutes before your earliest start time**, if your child is walking to school, please ensure they arrive no more than five minutes before their start time.
- To minimise the amount of people we have on site we would ask that **only one adult per family group** comes onto site.
- Please ensure you leave the site as quickly as you are able to, **using the one way system**.
- Whenever possible please try to ensure social distancing from other adults.
- If you wish to wear a mask, while you are onsite, you are welcome to do so.

If you have a child in EYFS, Year 1 or 2 and have to drop off an older child in Years 4, 5 or 6 you are welcome to walk from the Key Stage 1 building and onto the tennis courts before using the drive to depart.

If you have a child in Year 3, 4, 5 or 6 and have to bring a buggy onto site you now have the option of coming through the main school gate (outside main reception), and drop your child off at the main office, at their allocated time. A member of staff will be waiting to welcome your child and will then take them to class.



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## Pick up

As a reminder the pick up times and gate opening times are:

Year Group	Entrance to the school	Finish time	Parents to arrive at
Reception	Peace Park gate	3.00pm	2.55pm
Year 1	Peace Park gate	3.00pm	2.55pm
Year 2	Peace Park gate	3.05pm	3.00pm
Year 3	gate next to the Bowls club	3.10pm	3.05pm
Year 4	gate next to the Bowls club	3.10pm	3.05pm
Year 5	gate next to the Bowls club	3.15pm	3.10pm
Year 6	gate next to the Bowls club	3.15 pm	3.10pm

- Please arrive at school **no more than five minutes before your earliest pick up time**, if your child is walking home from school, please ensure their class teacher is aware of this, they will dismiss them from the playground.
- To minimise the amount of people we have on site we would ask that **only one adult per family group** comes onto site.
- Please ensure you leave the site as quickly as you are able to, **using the one way system**.
- Whenever possible please try to ensure social distancing from other adults.
- If you wish to wear a mask, while you are onsite, you are welcome to do so.

If you have a child in EYFS, Year 1 or 2 and have to pick up an older child in Years 4, 5 or 6 you are welcome to walk from the Key Stage 1 building and onto the tennis courts before using the drive to depart.

If you have a child in Year 3, 4,5 or 6 and have to bring a buggy we would like you to come on to site via the Peace Park gate, walk across the Key Stage 1 playground and on to the tennis courts, this will ensure that you do not have to negotiate any steps.

To support parents leaving the site at the end of the day we have decided to open the main drive gates from 3.00pm to try to avoid a bottle neck. Parents should not use the drive to come on to the school site.

Thank you for your feedback today, I know that we will continue to work together through this time of change to make the return to school as safe as we can.

Kind Regards

Pauline Turner