



# Thrapston Primary School

A FOUNDATION SCHOOL

## The Learning and Outcomes Committee

### Terms of Reference

<b>Membership</b>	The committee shall consist of the headteacher, the chair of governors and a minimum of three and a maximum of five other governors. With the agreement of the committee, additional governors may also attend meetings as associate members without voting rights. Members of staff may be invited to attend in an advisory capacity.
<b>Chair</b>	The chair will be appointed by the committee annually.
<b>Clerk</b>	Minutes will be produced by the Clerk to the Governors and circulated to the governing body, for agreement at the next full meeting
<b>Quorum</b>	Any three members not disqualified by having an interest requiring them to withdraw.
<b>Meetings</b>	The committee will meet at least three times per school year. An agenda will be agreed by the headteacher and the committee chair and circulated seven days prior to the meetings

### Purpose

- To act on matters delegated by the full governing body
- To liaise and consult with other committees where necessary
- To contribute to the School Improvement Plan
- To consider safeguarding and equalities implications when undertaking all committee functions

### Scope of the Committee's activity

#### 1. Curriculum planning and delivery

- To review, monitor and evaluate the curriculum offer.
- To recommend for approval to the full governing body the:
  - Self-evaluation form
  - School Improvement Plan
  - Targets for school improvement
- To develop and review policies identified within the school's policy review programme and in accordance with its delegated powers (e.g. sex education and pupil behaviour/discipline).
- To ensure that the requirements of children with special needs are met, as laid out in the Code of Practice, and receive termly reports from the headteacher/SENCO and an annual report from the SEN governor



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## 2. Assessment and improvement

- To monitor and evaluate the effectiveness of leadership and management
- To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement
- To monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving groups
- To monitor and evaluate the impact of continuing professional development on improving staff performance
- To set priorities for improvement and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.
- To monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children) and ensure all their needs have been identified and addressed, and to evaluate their progress and achievement.
- To regularly review and develop the Assessment Policy and to ensure that the policy is operating effectively.
- To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
- To ensure that all children have equal opportunities.
- To advise the business management committee on the relative funding priorities necessary to deliver the curriculum.

## 3. Engagement

- To monitor the school's publicity, public presentation and relationships with the wider community.
- To identify and celebrate pupil achievements
- To ensure all statutory requirements for reporting and publishing information are met and the school website content is fully compliant and presented in an accessible way

Agreed by governing body (date).....Chair.....